

Stonehouse Heritage Group

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**ANNUAL REPORT AND ACCOUNTS
FOR THE
YEAR ENDED 31ST OCTOBER 2020**

**PREPARED FOR
OFFICE OF THE SCOTTISH CHARITY REGULATOR**

CERTIFIED: Robert Freel 12/1/21.

1 INTRODUCTION

1.1 Introduction

This report and set of financial accounts is being compiled by the trustees of Stonehouse Heritage Group (SCO20826) to meet the requirements of the Office of the Scottish Charity Regulator for the period 1st November 2019 to 31st October 2020.

1.2 Background

Stonehouse Heritage Group was formed in 1991 and its aims and objectives are to research, collect and document all areas of heritage pertaining to Stonehouse and surrounding area and to make its findings public knowledge using standard means of leaflets and booklets, its website and group Facebook. It will also monitor current developments within the locality and by research and education provide a safeguard for the heritage of Stonehouse.

The organisation is open to anyone who has an interest in Stonehouse (Lanarkshire) and wishes to be involved in carrying out historical, genealogical / family history, research in any field concerning Stonehouse. The group will provide support in any research matter and may assist with funding with the only constraint being that the group receive a copy of the research and where we have provided funding the copyright is shared with the group and the group are acknowledged in any future publications.

The group is governed by its constitution which was amended and adopted at an Extraordinary General Meeting (EGM) held on 14th April 2008 due to comments by lottery awarding body "Awards for All" during a grant application process. More recently the group consulted with its members between October 2018 and October 2019 and at its AGM on 2nd December 2019 members agreed the revised constitution. This was then subsequently notified to OSCR and was accepted although the group should have consulted with OSCR prior to the change.

1.3 Executives and Sub Committees

At the group's Annual General Meeting Held on 2nd December 2019 the following personnel were elected as the executive officers to serve on the Management Committee with only minor changes from the previous year.

Management Committee

Chairman	Robert Freel
Vice Chairman	Alison Alder
Secretary	Tom Gillespie
Treasurer	Jim Monie
Committee Members:	Shona Maclean, Kirstie Gillespie

Grants Sub Committee

The grants subcommittee did not meet during the financial year to discuss any specific grants however at some of its monthly meetings, grants were discussed and it was agreed that the Chair and any other member could make applications for grants provided they update members at the next

available meeting. The Chair would continue to make applications to South Lanarkshire Council (SLC) community grants fund whenever previous grant expenditure was completed and confirmation of this was passed to SLC.

Applications were made to the following organisations for grant funding.

- SLC community grants scheme and was successful. Spend will be towards the cemetery book publication.
- Banks Kypemuir community trust. This was partially successful with the remainder of the funding being sought from SLC Renewables Energy fund. These were successful
- Stonehouse community council for a micro grant and was successful.

Website Development -Sub Committee

Following the success of the Banks Kypemuir and SLC renewable energy fund grant applications, Digital Routes Scotland were contacted and engaged to commence work on the upgrade of the website. This has not been complete but has commenced.

The following is an outline of the work being carried out:

- i) Census pages being split into individual census years
- ii) Media drop down menu being created to include audio and video.
- iii) New gallery which combines all the individual page galleries
- iv) New Headmasters diary log being uploaded
- v) War records being added for all WW1 enlisted men
- vi) School admissions records being added

Oral History Sub committee

No meetings were held in the previous year, however oral history recording being added to website as part of the upgrade.

2 Main Activities of the Group during 2019-2020

The year started with our normal meeting in November 2019 and AGM in December 2019 followed by open meetings in January, February and March however due to the Covid 19 epidemic all subsequent meetings due to be held in the local lifestyles hall were cancelled. The group has started to use Zoom as a means of communicating with the committee members and this has been a useful tool to keep in touch.

One of the disappointments of 2020 was having to withdraw from our Heritage Lottery fund grant following its successful resubmission. Part of the condition attaching to this grant award was that the group had to secure landowner permission to carry out the dig however following various attempts the group were unsuccessful in obtaining landowner permission and subsequently took the decision to withdraw after asking the Heritage Lottery awarding body if the award was transferrable between sites and being advised it was not. In light of this the group are investigating other sites and will try and put in place landowner permissions prior to any future application.

The group however were successful in its application to Banks Kypemuir community fund for funding to upgrade our website and we were also directed to South Lanarkshire Council Renewable Energy Fund for the remainder of the funding. Both applications were successful and the group have managed to start work on the website with a number of menu pages re-configured and additional information added to the site. Successful applications were also made to the community council for a micro grant and SLC for a community grant.

Tom Gillespie has continued his work on recording all the Stonehouse Cemetery interments and gravestone inscriptions and are being compiled into a book which will be put on sale in the coming year. Tom is also compiling the full list of personnel who served in World War. 2

Alison Alder completed the St Ninians gravestone photographs and is moving onto the Stonehouse cemetery gravestones.

June saw the start of the website reorganisation with new gallery being added, the census landing page changed and individual census years added. New school admissions records have been added along with headmaster's diaries and an individual page for each enlisted man for the Great War will also be added along with any information contained on them.

School photographs have continually been updated throughout the year as the group are passed photographs of school classes. Facebook has been invaluable at obtaining additional names.

The St Ninians Graveyard excel sheet has been amended to include the GPS coordinates of all visible gravestones, thanks to Ian Walton for his assistance on this.

John Young has been working on timeline boards for the village as well a new leaflet to celebrate the group's 30th anniversary. It is hoped that we will be able to organise an event to celebrate this next year however this is all dependant on the covid 19 restrictions which will be in place.

The Facebook group page membership is now over 1000 and continues to grow. It still proves to be a great resource for obtaining information on old photographs, family history, checking facts and unearthing new photographs as well as allowing group members to network and establish family ties.

Membership of the group as of November 2020 was sitting at 65, however following an email to current and previous members advising them of the website changes it is hoped that membership will increase as lapsed members re-join.

The AGM is going to have to be a virtual meeting as opposed to being held locally in the presence of all attending members. All current members will be contacted and encouraged to attend the virtual meeting. Assistance will be offered to those not accustomed to using Zoom.

Independent Examiner's Report on the Accounts

Report to the trustees/members of	Charity name						
	Stonehouse Heritage Group						
Registered charity number	SC 020826						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	1st	November	2019	to	31st	October	2020
Set out on pages	9 - 10				(remember to include the page numbers of additional sheets)		
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</p> <p>have not been met, or</p> <p>To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>						
Signed:	<i>G Lammie</i>					Date:	12-1-2021
Name:	G Lammie						
Relevant professional qualification(s) or body (if any):	Retired Payroll Manager						
Address:	56 Wester Rd. Glasgow						

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

**3 STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED
31ST OCTOBER 2020**

**INCOME AND EXPENDITURE ACCOUNT FOR STONEHOUSE HERITAGE GROUP (SCO20826)
12 MONTHS ENDED 31ST OCTOBER 2020.**

INCOME	Notes	2020	2019
Membership Web	4	£613.00	£704.00
Membership Ordinary	4	£40.00	£110.00
Bank Interest	4	£2.77	£2.38
Donations	4/5	£24.50	£162.20
Photographs		£0.00	£100.00
Advertising		£0.00	£0.00
ROW booklet	4	£6.00	£18.00
St ninians booklet		£0.00	£8.00
Misc.		£0.00	£200.00
Grants: Scotmid £500, SLC REF £3000, micro £500 , Banks £4000, SLC community	2	£8,300.00	£600.00
		£8,986.27	£1,904.58

EXPENDITURE			
Postage & Stationary	9	£28.88	£189.10
Graveyard project		£0.00	£196.48
Hall Let		£0.00	£32.50
Group Memberships	6	£30.00	£105.97
Newsletter		£0.00	£0.00
Miscellaneous	6,8	£93.76	£461.14
Talks		£0.00	£0.00
Web Hosting & Development	11	£161.86	£169.94
Training		£0.00	£0.00
Grants	2	£3,629.99	£305.40
Photographs		£0.00	
		£3,944.49	£1,460.53

Excess / Deficit for Period		£5,041.78	£444.05
Accumulated Fund B/Fwd		£5,126.60	£4,682.55
Adjustment to Accumulated fund		£0.00	£0.00
Total Accumulated Fund C/Fwd		£10,168.38	£5,126.60

ACCUMULATED FUND AS AT 31ST OCTOBER 2020

ASSETS	
Bank	£10,122.41
Cash in Hand	£45.97
	£10,168.38

Financial Examiners Report

I have examined the accounts of Stonehouse Heritage Group for the period ended 31st October 2020 From the paperwork available and the explanations given I am satisfied that the financial statement gives a true and fair view of the clubs financial activity and affairs upto and including 31-10-2020.

Signed... *Glanville* Date... *12/1/20*

Company/Designation... *N/A*

We the undernoted being the trustees/executive of Stonehouse Heritage Group approve these accounts.

SHG Chairman *R. Freel*(R Freel) Date..... *12/1/20*

SHG Secretary..... (T Gillespie) Date.....

SHG Treasurer(J Monie) Date.....

SHG Vice Chairman.....(Alison Alder) Date.....

4 NOTES TO THE ACCOUNTS FOR THE YEAR END 31ST OCTOBER 2020

1. Basis of Accounting

The accounts have been prepared on an Income and Expenditure basis in accordance with the **Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 as amended.**

2. Nature and Purpose of funds

Unrestricted Funds are those that may be used at the discretion of the trustees in furtherance of the aims and objectives of the group.

Restricted funds may only be used for a specific purpose. Restrictions arise when specific conditions are applied or funds are obtained for a specific purpose.

Restricted funds

Funds for the following grants have not been fully committed and are anticipated to be committed during the period November 2020 to October 2021.

- SLC Community Grant
- SLC Renewable Energy Fund
- Banks Kype Muir Community Fund
- Scotmid

3. Related Party Transactions

Web development and hosting carried out by Digital Routes Scotland Limited.

4. Income

The majority of the group's income comes from memberships, donations and grants. Memberships include ordinary membership which is paid locally or via the website through PayPal. A summary of the main income is as follows

Total Membership income £653
Booklet Sales £6
Bank Interest £3
Donations £24

5. Grants & Donations Received

Grants

Total Grants received were £8300

SLC Renewable Energy fund £3000
SLC community Grant £300
Community council Micro grant Grant £500
Banks Kype Muir £4000
Scotmid £500

Donations

A single donation of £20 from Mr Lockhart and £4.50 from a Mr Young Talk.

6. Expenditure

Grants & Donations Made

Grants:

Total Grants received £3630: Comprising
(Banks Kype Muir £1600, SLC community £350, SLC REF Grant £1680).

Donations:

Paterson church for table top sale £20

Membership Expenditure

Membership of LHF and LFHS. £30

7. Governance Costs

No independent examiners fee paid.

8. Miscellaneous costs

Expenditure

Poppy Wreath	£31
Table at event (LFHS)	£10
Scotland People credits	£20
Book	£5
Boxes Chocolates	£8

9. Stationery (Newsletters & Publications)

Postage and Stationary £29

10. Hall Lets

None

11. Web Hosting & Development

Hosting £120
Domain names £42

12. Training

No formal training organised although Scotmid Grant to be used towards website training.