

EDUCATION AUTHORITY OF THE COUNTY OF LANARK.

9, Clydesdale Street,
HAMILTON.

Circular letter to
Head Teachers.

23rd January, 1929.

Dear Sir (or Madam),

Size of Classes.

I refer to the Circular dated 26th March, 1928, addressed to Head Teachers on the above-subject and have to state that the Scottish Education Department have been calling for periodical returns showing the size of classes throughout the Schools.

A further return has been called for, shewing the size of classes as at 15th February, 1929, and, in order that this can be compiled, I shall be obliged if you will complete and return the enclosed Schedule so far as applicable to your School.

The Schedule should be returned to me immediately after 15th February, 1929. The Schedule is forwarded to you at this early date in order that you may have an opportunity of considering the classification of pupils and in order that you might arrange, where possible, that classes should not exceed 55 pupils on the roll. In Schools where classes of more than 55 pupils under the charge of one Teacher presently exists, every endeavour should be made, before the end of the current month, to so arrange the classes, where this can be done without loss of efficiency, as will secure the reduction, if not the elimination of classes having more than 55 pupils presently on the roll.

In reckoning the figures for the purpose of the enclosed return it should be noted that where 2 Teachers are engaged in one large class - say 80, this should be regarded as 2 classes under 55. Where an Infant Mistress is normally unattached to class work, she may be regarded as attached to the largest Infant class for the purpose of this return.

With regard to Advanced Divisions and Secondary Departments of Schools, the return of classes will be shown under the heads specified in the Schedule. It may be taken that those classes are all taught on the subject basis and in reckoning the number of classes having 40 or 30 pupils on the roll as the case may be, the total number of Teachers available for these classes should be taken into account.

Yours faithfully,

R. J. Mair

Clerk.

REPUBLIC OF THE PHILIPPINES

Department of Education
Bureau of Schools Administration

Division Office
Cebu

Division Office

Dear Sir:

I have the honor to acknowledge the receipt of your letter of the 15th instant regarding the matter mentioned therein.

The Bureau has been advised of the situation and is taking the necessary steps to resolve the same. Your patience is appreciated.

I am sure that you will understand the need for prompt action in this matter and will appreciate the Bureau's efforts to expedite the process.

Very truly yours,
[Signature]

Very truly yours,
[Signature]