

Circular letter
to Head Teachers.

COUNTY COUNCIL OF THE COUNTY OF LANARK.

EDUCATION COMMITTEE.

Lanarkshire House,
191 Ingram Street,

GLASGOW, C.1. 6th December, 1933.

Dear Sir or Madam,

Formula for the Staffing of
Primary Departments of Schools.

The Education Committee have had under review the staffing arrangements throughout the various schools and, with a view to uniformity, have framed a formula for the staffing of the Primary Departments of Schools.

I enclose a copy of the formula herewith and am to say that, in cases where the staffing is in excess of this formula, Head Teachers will be expected to have in contemplation any readjustments which may be necessary to bring the staffing into line with the formula and will now give consideration to the question of re-classification of pupils in order that the necessary readjustments may be carried out on short notice.

In cases where staffing in excess of the formula is considered to be justified by the nature of the accommodation such cases will be reported to the Staffing Committee for special sanction on receipt of representation from Head Teachers. Such representation together with a statement showing details of accommodation, the enrolment of pupils, and the allocation of pupils and staff should be lodged with me not later than 15th December.

Yours faithfully,

R. J. Mans

Director of Education and
Depute County Clerk.

P.S. It is noted that the Primary Department of your school is staffed in excess of the formula.

COUNTY COUNCIL OF THE COUNTY OF LANARK.

EDUCATION COMMITTEE.

FORMULA for the STAFFING of PRIMARY SCHOOLS.

<u>No. of class Teachers of Purely Primary Classes.</u>	<u>Minimum No. of Pupils.</u>	<u>Average No. of Pupils Per Teacher.</u>	<u>Maximum No. of Pupils.</u>	<u>Average No. of Pupils Per teacher.</u>
1	1	1	30	30
2	31	15.5	65	32.5
3	66	22	120	40
4	121	30.2	160	40
5	161	32.2	200	40
6	201	33.5	245	40.8
7	246	35.1	300	42.9
8	301	37.6	350	43.7
9	351	39	400	44.4
10(excluding H. Master)	401	40.1	450	45
11 "	451	41	500	45.4
12 "	500	41.7	550	45.8
13 "	551	42.4	600	46.1
14 "	601	42.9	650	46.4
15 "	651	43.4	700	46.6
16 "	701	43.8	750	46.9
17 "	751	44.2	800	47.1
18 "	801	44.5	850	47.2
19 "	851	44.8	900	47.4
20 "	901	45	950	47.5
21 "	951	45.3	1000	47.6
22 "	1001	45.5	1050	47.7
23 "	1051	45.7	1100	47.8
24 "	1101	45.9	1150	47.9

<u>No. of Class Teachers of Purely Primary Classes.</u>	<u>Minimum No. of Pupils.</u>	<u>Average No. of Pupils per teacher.</u>	<u>Maximum No. of Pupils.</u>	<u>Average No. of Pupils per teacher.</u>
25(excluding H. Master)	1151	46	1200	48
26 "	1201	46.1	1250	48
27 "	1251	46.3	1300	48.1
28 "	1301	46.4	1350	48.2
29 "	1351	46.5	1400	48.3
30 "	1401	46.7	1450	48.3

Head Teachers set free from class work where total roll is 400 and over.

Infant Mistresses set free from class work where Infant Department roll is 250 and over.

Staffing in excess of this formula may be justified by nature of accommodation but such cases will be reported to the Staffing Committee for special sanction.

100

Year	Percentage	Number	Percentage	Number
1901	48.7	1500	48.7	1500
1902	48.5	1500	48.5	1500
1903	48.4	1500	48.4	1500
1904	48.3	1500	48.3	1500
1905	48.2	1500	48.2	1500
1906	48.1	1500	48.1	1500
1907	48.0	1500	48.0	1500

Half teachers get free from class work where
 full is 100 and over.

Half teachers get free from class work where
 full is 100 and over.

Half in excess of this formula may be
 subject of accommodation but managers will be
 reported to the Rating Committee for special
 attention.